

# Forward plan



THIS DOCUMENT GIVES NOTICE OF  
ANTICIPATED KEY DECISIONS TO BE TAKEN  
AT CABINET AND OTHER MEETINGS

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Democratic Services

Contact: Ruth Quantock, Democratic Services Officer, email: [ruth.quantock@bristol.gov.uk](mailto:ruth.quantock@bristol.gov.uk)

Tel: 0117 92 22828

## BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website [www.bristol.gov.uk](http://www.bristol.gov.uk) on a monthly basis.

### **Key Decision**

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

### **Non-key Decision**

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

### **Cabinet Meetings**

The Cabinet will normally meet on a Tuesday on a six weekly cycle. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)

**Glossary:**

HWB Health and Wellbeing Board  
LCPB Learning City Partnership Board

Description of Exempt Information :- England, Part 1 of Schedule 12A of the local Government Act 1972

<b>1</b>	Information relating to any individual.
<b>2</b>	Information which is likely to reveal the identity of an individual.
<b>3</b>	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
<b>4</b>	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
<b>5</b>	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
<b>6</b>	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or  (b) to make an order or direction under any enactment.
<b>7</b>	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

## **Cabinet Members**

- Marvin Rees (Lab) - Mayor of Bristol
- Cllr Craig Cheney (Lab) – Designated Deputy Mayor (with special responsibility for Finance, Governance and Performance)
- Cllr Asher Craig (Lab) – Deputy Mayor (with special responsibility for Communities - Public Health, Public Transport, Libraries, Parks)
- Cllr Helen Godwin (Lab) – Cabinet Member for Children and Young People
- Cllr Fi Hance (Green) – Cabinet Member for Energy, Waste and Regulatory Services
- Cllr Claire Hiscott (Con) – Cabinet Member for Education and Skills
- Cllr Helen Holland (Lab) – Cabinet Member for Adult Social Care
- Cllr Paul Smith (Lab) – Cabinet Member for Homes
- Cllr Estella Tincknell (Lab) – Cabinet Member for Equalities, Culture and Events

The City Council's website [www.bristol.gov.uk](http://www.bristol.gov.uk) contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Patsy Mellor patsy.mellor@bristol.gov.uk	<p><b>Implementation of new omni-channel contact centre (new telephony system)</b></p> <p>This project will replace the current obsolete system with a high quality system and enable the delivery of savings from 19/20 as a result of switching off legacy systems and centralising contact from other services.</p> <p>Open</p>	Cabinet 27 Jul 2017	Councillor Asher Craig, Councillor Craig Cheney	Neighbourhoods Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<p><b>Medium Term Financial Plan</b></p> <p>Medium Term Financial Plan (MTFP) is a key part of the Council's Policy and Budget Framework and aims to bring together all known factors affecting the Council's financial position and ensure that resources are directed towards delivery of the Council's priorities.</p> <p>Open</p>	Cabinet 27 Jul 2017	Councillor Craig Cheney	Resources Scrutiny Commission
Guy Fishbourne guy.fishbourne@bristol.gov.uk	<p><b>Management and Operation of Jubilee Swimming Pool and Portway Rugby Development Centre</b></p> <p>A proposal to extend the contract with Parkwood Community Leisure to operate Jubilee Swimming Pool for 5 Years , combined with a new contract to operate the Portway Rugby Development Centre (PRDC) for a period of 10 Years plus the option of a five year extension.</p>	Cabinet 27 Jul 2017	Councillor Asher Craig	Neighbourhoods Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
Paul Jacobs Paul.jacobs@bristol.gov.uk	<p><b>Integrated Education Management System</b> Currently, Education teams are using a large number of different ICT management systems. This is a contract to procure an Integrated Education Management System for five years (including development phase).</p> <p>Open</p>	Cabinet 27 Jul 2017	Councillor Claire Hiscott	People Scrutiny Commission
Michele Farmer michele.farmer@bristol.gov.uk	<p><b>Targeted Youth Services Commissioning Model</b> This report seeks approval to proceed with procurement of the new targeted youth service.</p> <p>Open</p>	Cabinet 27 Jul 2017	Councillor Helen Godwin	People Scrutiny Commission
Patsy Mellor patsy.mellor@bristol.gov.uk	<p><b>Section 44a - Business Rates Partly Occupied Relief</b> This is a proposal to implement a policy on awarding Partly Occupied Business Rates Relief (S44A) with effect from April 2017. The decision to award relief is discretionary and the cost of doing so is borne by the Council.</p> <p>Open</p>	Cabinet 8 Aug 2017	Councillor Craig Cheney	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Abigail Stratford abigail.stratford@bristol.gov.uk	<p><b>Special Educational Needs and Disability (SEND) Business Case</b>            A business case commissioned by the Educational Capital Board to propose a path to deliver the objectives of the Integrated Education Capital Strategy.</p> <p>Open</p>	Cabinet 19 Sep 2017	Councillor Claire Hiscott	People Scrutiny Commission